



YMCA CAMP CHANDLER

Day Camp

Parent Packet 2020

Thank you for enrolling your child in the Camp Chandler Day Camp program! Inside this packet you will find information regarding the procedures and practices of our YMCA Day Camp program. We try to look upon everything we do in camp through the eyes of a parent. Safety, fun, and growth are our greatest concerns. We want your child to be ready to make new friends, try new activities, and grow while having fun in a positive environment.

To ensure we are providing the best care possible, please take some time to fill out the following forms:

- Registration form and payment
(If not already submitted)
- Release & Waiver of Liability
- Staff Code of Conduct
- Health History Form

Please return these forms to the camp office at least a week prior to your child's camp session.

These forms will provide us with the information needed to provide an unforgettable experience for your camper. If you have any questions with the forms, please do not hesitate to contact me at 334-229-0035 or by email at jikner@ymcamontgomery.org. Please look over this packet so we can begin to work together to create an exciting, unforgettable summer experience for your child.

Sincerely,

Jennifer Ikner

Submitting Forms

Please return forms by mail, email or fax.

Mail: YMCA Camp Chandler
1240 Jordan Dam Rd.
Wetumpka, AL 36092

Email:
jikner@ymcamontgomery.org
Office: (334) 229-0035

YMCA CAMP CHANDLER DAY CAMP

Important Information for this Summer

TYPICAL DAILY SCHEDULE

8:00 AM: Activity 1- Water
9:00 AM: Activity 2- Swim
10:00 AM: Morning Chapel
10:30 AM: Gym Games
11:00 AM: Lunch
11:30 AM: Game Room/Rest Time
12:00 PM: Activity 3- Land
1:00 PM: Activity 4- Land
2:00 PM: Snack
2:30 PM: Group games in field
3:30 PM: Closing Chapel
4:00 PM: Departure

Bus Procedures

Campers must be signed in by parent or guardian in the morning in order to board bus. In afternoon, all campers will remain on bus until signed out by parent or guardian. In order to change pick up/drop off point, you must contact our Senior Program Director at (334) 313-1922, at least one hour before pickup/drop off. Campers not granted permission by Director will not be permitted to board bus. Camp counselors on each bus will have all contact information of campers in case of emergencies. In addition to the driver, any bus carrying 15 or more campers will carry a camp staff member who has been trained in safety responsibilities and group management.

Bus Rules

Volume and behavior will be maintained by the camp counselors on the bus. Fighting of any kind or profanity will not be tolerated and will be cause for immediate expulsion from the bus for the remainder of the week. Before leaving camp in the afternoon, roll will be taken on each bus to ensure each camper is on the correct bus.

Campers are allowed to enjoy snacks and beverages while on the bus. Please remind campers how important it is to never throw items out the window during bus rides. Our goal is to make the bus ride as enjoyable for campers as possible, thus games, books, toys, and electronic devices will be permitted on the bus, provided the campers understand and agree once at camp, electronic devices must be put

BUS PICK UP AND DROP OFF

Montgomery: Wilson YMCA & Southeast YMCA

Pickup: 6:50-7:10 AM

Drop off: 5:00 -5:30 PM*

Buses will arrive at the pickup location at 6:50 AM outside the front doors and must leave by **7:10 AM** each day. There will be camp staff at all pickup locations at 6:50 AM every morning.

*Camp staff will stay with campers until they are picked up. If you cannot pick up your camper before 5:30 please contact the Camp Director.

CAMP CHANDLER PICK UP AND DROP OFF

Morning Drop off: 7:00- 8:00 AM

Afternoon Pick up: 4:00-5:00 PM

*Camp staff will stay with campers until they are picked up. If you cannot pick up your camper before 5:00 please contact the Camp Director.

Activities

A wide variety of activities will be offered throughout the summer. Each child will be given the opportunity to try every activity and is encouraged, not forced, to do so. Our activities are developed to help each individual achieve a sense of accomplishment and raise self-esteem. Daily activities include: swimming, archery, canoeing, sling shots, banana boat, pedal boat, paddle boards, and riflery.

Day Camp Goal

Day Camp allows children to experience a wide variety of activities and adventures, which are used as tools to enhance a camper's self esteem, confidence and ability to interact with others. Children will be placed in appropriate age groups where they will play and work together in a positive atmosphere. Well-trained staff members will stay with the children and provide them with adult role models throughout the week. Day Camp is designed to offer a well-balanced variety of activities to suit the interest and needs of all ages. Our goal is to ensure a safe, positive environment where children continue to learn and grow physically, mentally, and spiritually all summer long.



www.campchandler.org
1240 Jordan Dam Rd. Wetumpka, AL 36092
334-229-0035 (office)



YMCA CAMP CHANDLER

Day Camp

Important Information for this Summer

TO BRING TO CAMP

Attire: Comfortable, washable, and inexpensive clothes, campers **WILL** get dirty. Please send campers with a bathing suit, towel, and a spare change of clothes, just in case.

Shoes: Shoes with rubber soles must be worn at all times while at Camp Chandler, except while in the lake. Due to safety concerns, shoes with wheels are not allowed. Day Campers will not be permitted to hike nor do any high ropes or low rope elements in flip flops, sandals, or any shoe without proper ankle support! Crocs are acceptable.

Rain gear: On rainy or colder days, please have your camper bring rainwear or a sweatshirt.

Sunscreen: Please send campers with the appropriate level of sunscreen. Camp keeps plenty of sun block handy and will make sure campers apply, reapply, and reapply throughout the day. Unless otherwise told by parents, counselors will insist campers wear sunscreen during aquatic activities.

Water Bottles: This is the best way to beat the heat! We have water fountains all over camp and the children are free to refill their bottles throughout the day.

It is a good idea to write your child's name on all of his/her belongings.

WHAT NOT TO BRING

Electronic devices: iPods, video games, cell phones, etc. are not necessary at camp. Campers may use electronic devices on the bus in the mornings and afternoons, but not during camp activities. If a counselor sees electronic devices during the day they will take them and return those items to parents at the end of the day.

No weapons of any kind, glass bottles, animals/pets, money, jewelry and other expensive items.

Alcohol, Tobacco, and Illegal Drugs are not allowed on camp grounds.

Camp Chandler accepts no responsibility for personal property. Personal sports equipment may not be brought to camp without prior approval and consent of Camp Director in accordance to camp policy.

Emergencies

If an emergency should occur and you need to get in touch with one of our directors, please call (334) 313-1922. We will notify parents immediately if any emergency occurs with your child while at camp.

Absentee Policy

There are no refunds for missing days. However, if the camper is unable to attend a session due to injury, sickness, or family emergency, we will try our best to either switch the camper to a different session, or if necessary, issue a refund. Refunds will be handled on a case by case basis.

Visitation

Because your child's safety is our utmost concern, we do not allow visitors into our camp.

Medication

If your child requires medication during camp hours, you are required to please follow these steps:

- All medication must be handed over to staff in the morning.
- Only the camp nurse will administer medication to a child.
- Indicate clearly times and dosage.
- Prescribed medication must be in original package, indicating child's name, prescription date, dosage, doctor's name, and name of drug.
- No over-the-counter medication will be given without the written consent of the child's guardian.
- If your child uses an EPI pen, your child's counselor will carry it during camp hours.

QUESTIONS?

If you have any questions or concerns regarding our Summer Day Camp program, please contact Jennifer Ikner, our Office Manager at:

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1240 Jordan Dam Rd
Wetumpka, AL 36092
(334) 229-0035
jikner@ymcamontgomery.org



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YMCA CAMP CHANDLER

Release and Waiver of Liability and Indemnity Agreement

In consideration for being permitted to utilize the facilities, services and programs of The Young Men's Christian Association of Montgomery, Inc. ("YMCA"), the undersigned, on behalf of himself or herself and his or her heirs, personal representatives and next-of-kin, does hereby agree to the following:

1. THE UNDERSIGNED HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE the YMCA, its successors and assigns, and its directors, officers, employees, and agents (collectively, the Releasees) from any and all claims, demands, damages, actions, causes of actions, or suits of whatever kind or nature arising or resulting from any loss or damage to property or injury or death to person, whether caused by the negligence of Releasees or otherwise, while he or she is in, upon, or about the premises of the YMCA or using any of its facilities, services or equipment, or participating in any program or activity offered by or affiliated with the YMCA.
2. THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY AND HOLD HARMLESS the Releasees and each of them from any loss, liability, damage, or cost they may incur, whether caused by the negligence of the Releasees or otherwise, due to his or her presence in, upon, or about the premises of the YMCA or use of its facilities, services or equipment, or participation in any program or activity offered by or affiliated with the YMCA.
3. THE UNDERSIGNED HEREBY EXPRESSLY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE, whether caused by the negligence of Releasees or otherwise, while he or she is in, upon, or about the premises of the YMCA or using any of its facilities, services or equipment, or participating in any program or activity offered by or affiliated with the YMCA.

In the event of injury, the undersigned hereby authorizes the Releasees to provide or cause to provide such medical care and treatment to him or her as may be necessary and appropriate. The undersigned understands that he or she is solely responsible for all costs incurred for such medical care or treatment.

The undersigned hereby gives his or her permission to the YMCA to use indefinitely, without limitation or obligation, photographs, film footage, or tape recordings which may include the image or voice of the undersigned for the purpose of promoting or interpreting YMCA programs and activities.

Name of Camper

Session

Parent or Guardian of Minor Child or Ward

I, as parent or guardian of the above named minor, hereby give my permission for my child or ward to participate in any program or activity offered by or associated with the YMCA and further agree, individually and on behalf of said minor or ward, to be bound by all of the terms set forth above.

Signature of Parent or Guardian

Date

YMCA of Greater Montgomery Staff Code of Conduct

1. In order to protect YMCA staff, volunteers and program participants, at no time during a YMCA program may a staff person be alone with a single child where they cannot be observed by others. As staff supervise children they should space themselves in such a way that other staff can see them.
2. Staff shall never leave a child unsupervised.
3. Restroom supervision: Staff will make sure the restroom is not occupied by suspicious or unknown individuals before allowing children to use the facilities. Staff will stand in the doorway of the restroom while children are using the restroom. This policy allows privacy for the children and protection for the staff (not being alone with a child). If staff are assisting younger children, doors to the facility must remain open. No child, regardless of age, should ever enter a bathroom alone on a field trip. Always send children in pairs, and whenever possible, with staff.
4. Staff should conduct or supervise private activities in pairs—diapering, putting on bathing suits, taking showers, etc. When this is not feasible, staff should be positioned so that they are visible to others.
5. Staff shall not abuse any YMCA participant, child, volunteer or staff member including: physical abuse (to strike, spank, shake, or slap); verbal abuse (to humiliate, degrade, or threaten); sexual abuse (to inappropriately touch or speak); mental abuse (to shame, withhold kindness, or be cruel); neglect (to withhold food, water, basic care, etc.). Any type of abuse will not be tolerated and may be cause for immediate dismissal.
6. Staff must use positive techniques of guidance, including redirection, positive reinforcement, and encouragement rather than competition, comparison and criticism. Staff will have age-appropriate expectations and set up guidelines and environments that minimize the need for discipline. Physical restraint is used only in pre-determined situations (necessary to protect the child or other children from harm), is only administered in a prescribed manner, and must be documented in writing.
7. Staff will observe and report to immediate supervisor any fever, bumps, bruises, burns, etc. Questions or comments will be addressed to the parent or child in a non-threatening way. Any questionable marks or responses will be documented. ALL REPORTS ARE TO BE CONFIDENTIAL.
8. Staff will respond to children with respect and consideration and treat all children equally regardless of sex, race, religion or culture.
9. Staff will respect children's rights to not be touched in ways that make them feel uncomfortable, and their right to say no. Other than diapering, children are not to be touched on areas of their bodies that would be covered by a bathing suit.
10. Staff will refrain from intimate displays of affection towards others in the presence of children, parents and staff.
11. While the YMCA does not discriminate against an individual's lifestyle, it does require that in the performance of their job, they will abide by the standards of conduct set forth by the YMCA.
12. Staff must appear clean, neat and appropriately attired.
13. Using, possessing or being under the influence of alcohol or illegal drugs during working hours is prohibited. Using illegal drugs at any time is prohibited.
14. Smoking or use of tobacco in the presence of children or parents on YMCA property or while participating in a YMCA program is prohibited.
15. Profanity, inappropriate jokes, sharing intimate details of one's personal life, and any kind of harassment in the presence of children, parents, or any other staff is prohibited.
16. Staff must be free of physical and psychological conditions that might adversely affect the children's physical or mental health. If in doubt, an expert should be consulted.
17. Staff will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, courtesy, tact and maturity.
18. Staff may not be alone with children they meet in YMCA programs outside of the YMCA. This includes babysitting, sleep overs, and inviting children to your home. Any exceptions require a written explanation before the fact and are subject to administrator approval.
19. Staff are not to transport children in their own vehicles.
20. Under no circumstances should staff release children to anyone other than the authorized parent, guardian, or other adult authorized by the parent or guardian (written parent authorization on file with the YMCA).
21. Staff are required to read and sign all policies related to identifying, documenting, and reporting child abuse and attend training on the subject as instructed by a supervisor.
22. Staff will act in a caring, honest, respectful, and responsible manner.
23. Any and all infractions and violations of this policy should be reported to the Branch Director or the General Director.

I understand that it is my responsibility as a parent to monitor the actions of the staff and will bring any behavior that is inconsistent with the staff code of conduct to the attention of someone in authority at the YMCA.

Parent's Signature _____ Date _____

YMCA CAMP CHANDLER

Health History Form

Camper Name: _____
First Middle Initial Last

Date of Birth: _____ Male Female Camp Session: _____
Month Day Year

Parent/Guardian: _____ Preferred Phone #: (____) _____

About health care for short-term camper stays:

- All Camp staff are certified in First Aid and CPR.
- Campers should arrive ready to participate in the program. Should your camper be unable to participate please contact our office at (334)229-0035
- Campers should bring – and use – insect repellent (minimum 30% DEET) and sun screen (minimum 30 SPF).
- **Please bring all medicines in original labeled container. All medicines must be checked – in to our Medical staff. Please only bring the quantity needed during your child’ stay.**

1. Date (month & year) of your child’s most recent tetanus immunization _____
2. Is this child allergic to any food or medication? Yes No
 If YES, name the item and indicate the reaction. _____ Intolerance Anaphylaxis
 _____ Intolerance Anaphylaxis
3. Does this child have asthma? Yes No
 If YES, will your child carry a rescue inhaler during the camp session? Yes No
 If YES, does your child need staff help to use that rescue inhaler?..... Yes No
 If YES, what triggers your child’s asthma? _____
4. We will call when there is a question about your child’s health and/or in an emergency. Provide contact information for a custodial parent who will be available via phone while your child is attending our program.
 Name of Parent: _____ Phone: (____) _____
5. List the medications that your camper takes on a routine basis:
 This camper takes no routine medication.
 Med: _____ Reason for taking this: _____
 Med: _____ Reason for taking this: _____
6. What else should we know about your child? Please write additional information about your child’s health that may impact your child’s participation in our program:

Parent/Guardian Authorization

This information is correct and the child described has permission to participate in all camp activities except as noted on this form. I understand that the camp has limited healthcare on site and that staff will call the indicated parent/guardian (a) in an emergency, (b) if questions about my child’s health may arise, and/or (c) when my child is unable to continue because of injury or illness. I acknowledge that the program will handle medication as described and that information on this form will be shared with staff on a need-to-know basis.

Signature of Parent/Guardian: _____ Date: _____