

YMCA CAMP CHANDLER DAY CAMP

ALL FORMS must be returned to the camp office at least one week before your child's session starts.

Be sure to include the following items when you return your child's completed packet:

- ☐ Parent to Counselor Letter
- ☐ Camper to Counselor Letter
 - ☐ Camper Policies & Rules
- ☐ Parent Authorization Form
- ☐ Release and Waiver of Liability Indemnity Agreement
 - ☐ Staff Code of Conduct
 - ☐ ALL 4 Health & Medical Forms

Submitting Forms: Please return forms by mail or email.

Mail: YMCA Camp Chandler 1240 Jordan Dam Rd. Wetumpka, AL 36092 Email: Imaddox@ymcamontgomery.org

Office: (334) 229-0035

If you have any questions about your registration packet, please feel free to call our office at (334)229-0035. We look forward to seeing you soon at YMCA Camp Chandler! It's going to be a GREAT summer!



www.campchandler.org 1240 Jordan Dam Rd. Wetumpka AL 36092 334-229-0035 (Office #)





Important Information for the Summer

DIRECTIONS

From I-65 merge onto the Northern Blvd via Exit 173 toward US-231. Take US-231 N ramp toward Wetumpka (left). Follow US-231 N all the way into Wetumpka. This is approximately 17 miles. You will pass Tutwiler Prison which will be to your right. From Tutwiler you will drive approximately 2 miles. If the road becomes 1 lane, then you have gone too far. You will see a sign for Swayback Bridge Trail, Jordan Dam, and for YMCA Camp Chandler directing you to take a left (Bryson Veterinary Clinic is on the right). Take this left onto Old Hwy 231. Continue straight until you come to the fork in the road. There will be signs again for the Swayback Trail and Camp Chandler directing you to veer left onto Jordan Dam Road. Take that left and follow this road straight to Camp Chandler.

If coming from <u>I-85 S</u>, take the Eastern Blvd exit, Exit 6. Turn onto US-231 North. Continue to follow US-231 N and take the US-231 N ramp toward Wetumpka. From US-231 N follow the same directions given above.

EXPECTATIONS

We want each camper to get the most out of this summer. Having a good attitude and an open mind is key to having a successful time at camp. Campers can expect to learn a lot and have tons of fun. We will give each camper memories that will last a lifetime, they will learn how to work as a team, problem solve, and what it means to be caring, honest, respectful, and responsible. All while becoming closer with God.

Bus Riders & Car Riders

Wilson YMCA

Pickup - 6:50am to 7:10am

Drop-Off - 5:30pm to 5:45 pm

Midtown YMCA

Pickup - 7:10am to 7:30am

Drop-Off - 5:00pm to 5:30pm

Car Riders

Drop-Off - 7:00am to 8:00am

Pickup - 4:00pm to 5:30pm

BUS PROCEDURES

Campers must be signed in by a parent or guardian in the morning in order to ride the bus. In the afternoon, the campers will remain on the bus or inside of the YMCA drop-off location until signed out by a parent or guardian. In order to change pickup or drop-off locations, you must contact our Office Manager at (334)229-0035, at least two hours before pickup/drop-off. Campers not granted permission by a director will not be permitted to switch locations. Each bus will have at least one Camp Counselor at all times. Counselors will have contact information for each camper in case of an emergency.

BUS RULES

Volume and behavior will be maintained by the Camp Counselors on the bus. Fighting of any kind or profanity will NOT be tolerated and will be cause for immediate expulsion from the bus for the remainder of the week. Before leaving camp in the afternoon, roll will be taken on each bus to ensure each camper is on the correct bus. Campers are only allowed to have a water bottle on the bus, please remind your camper to leave any food or snacks in their lunch boxes.





Keeping In Touch

TELEPHONE

Some parents may wish to speak with their child during the session, but we do not allow campers to receive or place phone calls while at camp. Feel free to call our office if you have any questions or concerns. Parents can call the Camp Director at (770) 910–5022 to check on their child. Any message that needs to be given to campers will be done through our directors. Cell phones are strictly prohibited.

Please do not send them with your child, they will be taken up until the end of the day.

EMERGENCIES

If an emergency should occur and you need to get in touch with one of our directors, please call (770) 910-5022. We will notify parents immediately if any emergency occurs with your child while at camp.

register for this service the first time and use the code given out at check-in. Bunk Notes are compiled at 5pm and distributed at dinner each day, **Monday through Thursday**.

VISITATION

Because your child's safety is our utmost concern, we do not allow visitors into our camp. Please contact the Camp Director at (770) 910-5022 with any special circumstances.

CAMP INFIRMARY

We strive to make sure your child's camp experience is accident and illness free. Should either of these occur, you can feel confident in placing your child under our care and supervision. Staff at Camp Chandler are first aid and CPR certified. Each week there will be a registered doctor, nurse, or EMT at camp. All medications must be checked in at registration. Please send only the amount of medicine needed during your child's stay. All medications must be in the original container in order to be dispensed by our staff. Nonprescription drugs will require a parent, quardian, or individual physician's signature. Bring any medications and detailed instructions for our staff with you to the check-in table. Don't forget to retrieve your child's medication at check-out.





Need-To-Know

EVERDAY PACKING ESSENTIALS

- Backpack/Tote
- Swimsuit
- Towel
- Water Bottle
- Rain Jacket
- Sunscreen
- Bug Spray
- Change of Clothes (optional)
- Snack (campers are given a hot breakfast and hot lunch only, snack will not be provided)

HORSEBACK ESSENTIALS

- Boots or Closed-Toed Shoes
- Pants

(Please note that the Day Camp Director will contact you at the beginning of the week to inform you on which day or days Day Camp will be participating in Horseback)

ITEMS TO LEAVE AT HOME

<u>CELL PHONES</u>, knives, firearms, fireworks, trading cards, animals and pets, <u>CELL</u>
<u>PHONES</u>, items of sentimental or monetary value, and all forms of "tech-toys" (cell phones, tablets, <u>CELL PHONES</u>, gaming consoles, etc.).

We encourage our campers to be unplugged while at camp, and hope you can honor this request. Any of these prohibited items brought to camp will be collected by our directors, and returned at the end of the session.

Please note that cell phones are prohibited!

Alcohol, Tobacco, Vapes, E-Cigs and Illegal Drugs are not allowed on camp grounds.

We strongly encourage you to write your child's name on all of their belongings.

Camp Chandler does not accept responsibility for personal property. Personal sports equipment may not be brought to camp without prior approval and consent of Camp Director in accordance to camp policy.





-Parent to Counselor Letter-

All information below will be shared with your child's counselor, but will remain confidential from all other campers. Your cooperation in providing complete information on this form will help us to more effectively meet the needs of your child.

Camper's Name:	Age:	_Gender: Male Female			
Nickname	Birth Date:				
Grade (in coming Fall): Session(s) your child	is attending:_				
Has your child been away from home overnight before?					
Has your child been to camp before? \square Yes \square No					
Has your child been to Camp Chandler before? \Box Yes \Box I	No If yes, h	ow many years?			
How does your child feel about coming to camp?					
What would you like your child to gain from his or her ca	amp experience	?			
What chores does your child do at home?					
What does your child do in his or her free time?					
Can your child swim? \square Yes \square No					
Is your child afraid of the dark? \square Yes \square No					
Does your child sleepwalk? ☐ Yes ☐ No	Does your child sleepwalk? ☐ Yes ☐ No				
Does your child ever wet the bed? □ Yes □ No					
If yes, what are your suggestions to help avoid the bedwetting?					
Does your child have any fears or concerns we should be aware of?					
If so, how can we help him/her to have a good experience?					
Does your child have any special dietary needs?					
Things my child is allergic to:					
Are there any special concerns that you would like our s	taff to be awar	e of?			
Darent/Guardian's Signature					

-Camper to Counselor Letter-

Are you ready for camp? We are, and we would like to get to know you a little better before you get here! Take just a few minutes and fill out this letter; it will help us to plan many activities for you and your cabin mates. Get ready, this summer will be an experience that will last a lifetime!

My name is	, but my friends call me			
Some things that I really enjoy doing are				
	and			
My favorite subject at school	l is			
Most of my friends say that	l am			
	iend about me, they would say that I			
	·ho			
I am coming to Camp Chandle	er because			
I think my favorite camp activ	vity will be			
I think it would be fun if my cabin could do as a camp activity.				
As my counselor, I would like	you to know			
One thing I really want to acc	complish while I am at camp is			
good friend, and have a great follow in order for everyone t	g to YMCA Camp Chandler to develop new skills, be a t time. I understand that there are camp rules that I must to have fun. I agree to follow the YMCA Camp Chandler rate of my cabin mates, cooperating with my counselors, abits.			
Camper Signature:				

-Camper Policies & Rules-

Discipline Policy:

Our first goal as a staff is to prevent behavioral issues before they become a larger issue. Counselors take time to help campers get to know each other. Together they discuss expectations and appropriate behavior while developing cabin rules and consequences.

When campers exhibit behaviors which are not acceptable at camp, our staff are trained to execute steps in addressing mild, medium, high level, and zero tolerance behaviors. We do our best to execute restorative justice techniques when possible and take written reports to document, follow-up, and support all parties involved in the incident.

In more drastic cases, if it is not safe or logical to keep a camper at camp any longer, we will call the campers parent/guardian to let them know that their camper's behavior prohibits them from remaining at camp. In this situation, the parent/guardian will have to pick up the camper from camp within 2 hours. We will not provide refunds of any kind if your camper leaves camp early for not following camp rules.

While dismissal from camp is rare, it can and has happened. It is a very difficult situation for the camper, the family, and our camp staff.

Some Examples of High-Level Behaviors or Conflicts and Zero Tolerance Behaviors, Which Could Lead to Removal From Camp:

Persistently exhibiting misbehaviors of any level with no positive behavior change.

Breaking the terms of the behavior contract.

Bullying or making the space unsafe for other campers/staff in any way.

High level of disrespectful behavior, such as cursing out a camper/staff or making fun of someone for their personality, possessions, race, gender, body, ability, economic status, etc.

Touching others without consent on purpose or repeatedly.

Emotionally or mentally hysterical/inconsolable beyond what camp staff are equipped to address.

Stealing

Zero Tolerance Behaviors- (Will lead to immediate dismissal from camp):

Suicidal or a danger to themselves or others.

Purposeful property damage

Bringing/doing drugs, alcohol, illegal or illicit substances or items at camp.

Physical fighting or the threat of physical harm to others.

Harassment of any kind!

Other instances as determined by the director.

Search and Seizure In the event that staff members suspects a camper has a prohibited, unsafe, or stolen item in their possession, a Director shall have the right to perform a search and seizure. The search will be performed in the presence of a director and at least one other staff witness. If a camper refuses the search, it is grounds for dismissal from camp. Please read over our Rules with your Camper and sign and date below stating that you understand these rules and the consequences if any of these rules are broken.

Parent Signature:	Date:		
Camper Signature:	Date:		

YMCA CAMP CHANDLER Rangers & Specialty 2024 - Parent Authorization

The safety of your child is of the utmost importance to us. This form is designed to avoid confusion during the check-out process. Complete only the top portion of this form, and please return this form at least two weeks prior to your child's arrival at camp. The bottom portion will be filled out on check-out day by you and the Camp Chandler staff. The camp intends to follow your instructions.

Camper's Name:					
Session:					
The above named camper will be picked up at Camp Chandler by the following person:					
Please Print Name:					
OR, the people listed below have my permission	on to pick up the above named camper at Camp Chandler:				
Name	Relationship				
following my instructions.	and their employees from any liability (including attorney's fees) for Date				
Sign-Out Section: For Use at End of Ca	amp Session				
A photo ID is required of the person picking up authorized release of your camper.	p camper. The adult must be one of the persons listed above for				
The person named above, picked up the campe	er named above:				
Please do NOT sign until camper is che	cked out at the end of their session				
Date:					
Authorized Release Signature:					
Camp Chandler Staff Signature:					

Rangers & Specialty 2024 - Release and Waiver of Liability and Indemnity Agreement

In consideration for being permitted to utilize the facilities, services and programs of The Young Men's Christian Association of Montgomery, Inc. ("YMCA"), the undersigned, on behalf of himself or herself and his or her heirs, personal representatives and next-of-kin, does hereby agree to the following:

- THE UNDERSIGNED HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE the YMCA, its
 successors and assigns, and its directors, officers, employees, and agents (collectively, the Releasees) from any
 and all claims, demands, damages, actions, causes of actions, or suits of whatever kind or nature arising or
 resulting from any loss or damage to property or injury or death to person, whether caused by the negligence of
 Releasees or otherwise, while he or she is in, upon, or about the premises of the YMCA or using any of its
 facilities, services or equipment, or participating in any program or activity offered by or affiliated with the
 YMCA.
- 2. THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY AND HOLD HARMLESS the Releasees and each of them from any loss, liability, damage, or cost they may incur, whether caused by the negligence of the Releasees or otherwise, due to his or her presence in, upon, or about the premises of the YMCA or use of its facilities, services or equipment, or participation in any program or activity offered by or affiliated with the YMCA.
- 3. THE UNDERSIGNED HEREBY EXPRESSLY ASSUMES FULL RESPONSIBILITY FOR AND RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE, whether caused by the negligence of Releasees or otherwise, while he or she is in, upon, or about the premises of the YMCA or using any of its facilities, services or equipment, or participating in any program or activity offered by or affiliated with the YMCA.

In the event of injury, the undersigned hereby authorizes the Releasees to provide or cause to provide such medical care and treatment to him or her as may be necessary and appropriate. The undersigned understands that he or she is solely responsible for all costs incurred for such medical care or treatment.

The undersigned hereby gives his or her permission to the YMCA to use indefinitely, without limitation or obligation, photographs, film footage, or tape recordings which may include the image or voice of the undersigned for the purpose of promoting or interpreting YMCA programs and activities.

	Name of Camper	Session	1
Parent or Guardian of	Minor Child or Ward		
any program or activity of	of the above named minor, hereby go offered by or associated with the Yl and by all of the terms set forth abo	MCA and further agree,	•
Signature of Parent or	Guardian	Date	

Montgomery YMCA Staff Code of Conduct

- 1. In order to protect YMCA staff, volunteers and program participants, at no time during a YMCA program may a staff person be alone with a single child where they cannot be observed by others. As staff supervise children they should space themselves in such a way that other staff can see them.
- 2. Staff shall never leave a child unsupervised.
- 3. Restroom supervision: Staff will make sure the restroom is not occupied by suspicious or unknown individuals before allowing children to use the facilities. Staff will stand in the doorway of the restroom while children are using the restroom. This policy allows privacy for the children and protection for the staff (not being alone with a child). If staff are assisting younger children, doors to the facility must remain open. No child, regardless of age, should ever enter a bathroom alone on a field trip. Always send children in pairs, and whenever possible, with staff.
- 4. Staff should conduct or supervise private activities in pairs-diapering, putting on bathing suits, taking showers, etc. When this is not feasible, staff should be positioned so that they are visible to others.
- 5. Staff shall not abuse any YMCA participant, child, volunteer or staff member including: physical abuse (to strike, spank shake, or slap); verbal abuse (to humiliate, degrade, or threaten); sexual abuse (to inappropriately touch or speak); mental abuse (to shame, withhold kindness, or be cruel); neglect (to withhold food, water, basic care, etc.). Any type of abuse will not be tolerated and may be cause for immediate dismissal.
- 6. Staff must use positive techniques of guidance, including redirection, positive reinforcement, and encouragement rather than competition, comparison and criticism. Staff will have age-appropriate expectations and set up guidelines and environments that minimize the need for discipline. Physical restraint is used only in pre-determined situations (necessary to protect the child or other children from harm), is only administered in a prescribed manner, and must be documented in writing.
- 7. Staff will observe and report to immediate supervisor any fever, bumps, bruises, burns, etc. Questions or comments will be addressed to the parent or child in a non-threatening way. Any questionable marks or responses will be documented. ALL REPORTS ARE TO BE CONFIDENTIAL.
- Staff will respond to children with respect and consideration and treat all children equally regardless of sex, race, religion or culture.
- 9. Staff will respect children's rights to not be touched in ways that make them feel uncomfortable, and their right to say no. Other than diapering, children are not to be touched on areas of their bodies that would be covered by a bathing suit.
- 10. Staff will refrain from intimate displays of affection towards others in the presence of children, parents and staff.
- 11. While the YMCA does not discriminate against an individual's lifestyle, it does require that in the performance of their job, they will abide by the standards of conduct set forth by the YMCA.
- 12. Staff must appear clean, neat and appropriately attired.
- 13. Using, possessing or being under the influence of alcohol or illegal drugs during working hours is prohibited. Using illegal drugs at any time is prohibited.
- 14. Smoking or use of tobacco in the presence of children or parents on YMCA property or while participating in a YMCA program is prohibited.
- 15. Profanity, inappropriate jokes, sharing intimate details of one's personal life, and any kind of harassment in the presence of children, parents, or any other staff is prohibited.
- 16. Staff must be free of physical and psychological conditions that might adversely affect the children's physical or mental health. If in doubt, an expert should be consulted.
- 17. Staff will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, courtesy, tact and maturity.
- 18. Staff may not be alone with children they meet in YMCA programs outside of the YMCA. This includes babysitting, sleep overs, and inviting children to your home. Any exceptions require a written explanation before the fact and are subject to administrator approval.
- 19. Staff are not to transport children in their own vehicles.
- 20. Under no circumstances should staff release children to anyone other than the authorized parent, guardian, or other adult authorized by the parent or guardian (written parent authorization on file with the YMCA).
- 21. Staff are required to read and sign all policies related to identifying, documenting, and reporting child abuse and attend training on the subject as instructed by a supervisor.
- 22. Staff will act in a caring, honest, respectful, and responsible manner.
- 23. Any and all infractions and violations of this policy should be reported to the Branch Director or the General Director.

l understand that it is my responsibility as a parent to monitor the actions of the staff and
will bring any behavior that is inconsistent with the staff code of conduct to the attention of
someone in authority at the YMCA.

Parent's Signature_	
Date	

-Health & Medical (1/4)-

Camper Name:	-
First	Middle Initial Last
Date of Birth: [Month Day Year	☐ Male ☐ Female Camp Session:
Camper Home Address:	
Street Address	City State Zip Code
Parent/guardian with legal custody to be contacte	d in case of illness or injury:
Parent/Guardian 1:	Cell Phone:
Parent/Guardian 2:	Cell Phone:
Emergency Contact (other than above):	Phone:
Health Care Physician:	Phone:
This camper is covered by family medical/hospital	insurance □ Yes □ No
Insurance Company	Policy Number:
Group #:	Name of Cardholder:
Insurance Company Phone Number:	Date of Birth of Cardholder://
<u>Restrictions</u>	Allergies
 □ I have reviewed the program and activities of the camp and feel the camper can participate without restrictions. □ I have reviewed the program and activities of the camp and feel the camper can participate with the following restrictions or adaptations. Please describe any restrictions: 	 No known allergies This camper is allergic to: Food Medicine Environmental (insect stings, hay fever, etc.) Other Please describe below what the camper is allergic to and the reaction seen:

-Health & Medical (2/4)-

	<u>Diet & Nutrition</u>
	\square No dietary restrictions
	\square Special Food Needs
	Please describe any special food needs below:
Į	

-Health & Medical (3/4)-

Camper Name: Date of Birth:						
First	Middle Initial	Last		Month	Day	Year
Medications: ☐ This campe	r will not take an	y daily medication	n while attending camp			
☐ This campe	r will take the fol	lowing daily medi	cation (s) while at cam	n∙		
"Medication" is any substance a person				-	remedies D	rovide enough
of each medication in the original packa				aiiiiis & iiaturai	reilleules. F	ovide enough
Name of Medication	When	is it Given	Amount/Dose G	iven	How it is	given
	☐ Breakfast	☐ Lunch				
	☐ Dinner	☐ Bedtime				
	☐ Breakfast	Lunch				
	☐ Dinner	Bedtime				
	☐ Breakfast	Lunch				
	☐ Dinner	☐ Bedtime				
	Me	dical Hut Me	dications	<u> </u>		
The following non-prescription med manage illness and injury. Cross ou			•	are used on an	as needed	l basis to
Acetaminophe	en (Tylenol)		Sore thro	at spray		
Ibuprofen (Advil, Motrin)		Generic co	ugh drops			
Phenylephrine decongestant (Sudafed PE)		Bacitracin (ant	Bacitracin (antibiotic cream)			
Pseudoephedrine (Sudafed)			Neomycin (I	Neomycin (Neosporin)		
Antihistamine (Allergy M	Medicine, i.e. Clariti	n)	Calamin	Calamine lotion		
Guaifenesin cough syrup (Robitussin)		Aloe				
Diphenhydramine (Benadryl)			Laxatives for cons	Laxatives for constipation (Ex-Lax)		
Dextromethorphan cough syrup (Robitussin DM)		DM)	Bismuth subsalicyla	ate (Pepto-Bismo	ol)	
	<u>I</u>	mmunization	<u>History</u>			
Please provide a copy of the camper's immunizations. Forms from health-care providers or state or local government are acceptable; please attach to this form.						
Date of last tetanus booster:						
If your camper has not been fully immunized, please sign the following statement:						
I understand and accept the risks to my child from not being fully immunized.						
Signature of Parent/Guardian:				Date:		

Day Camp 2024

-Health & Medical (4/4)-

Other treatments/therapies to be continued at camp:	Physical Exam		
Describe below:	Physical Exam done today:		
	☐ Yes ☐ No, date of last physical:		
	Physical exam must have been completed in the 24 months prior to camp.		
	Weight:lbs Height:ftin		
	Blood Pressure:/		
Do you feel that the camper will require limitation	s or restrictions to activity while at camp?		
□ No □ Yes Attach additional information as n	eeded.		
If yes, what do you recommend:			
Is there any other information you would like to share that	would help us to serve your child?		
Parent/Guardian Authorization	on for Health Care:		
This health history is correct and accurately reflects the health status of the car participate in all camp activities except as noted by me and/or an examining phy order x-rays, routine tests, and treatment related to the health of my child for be reached in an emergency, I give my permission to the physician to hospitalize surgery for this child. I understand the information on this form will be shared o photocopy this form. In addition, the camp has permission to obtain a copy of m these providers may talk with the program's staff about my child's health status	pper to whom it pertains. The person described has permission to sician. I give permission to the physician selected by the camp to oth routine health care and in emergency situations. If I cannot secure proper treatment for, and order injection, anesthesia, or n a "need to know" basis with camp staff. I give permission to y child's health record from providers who treat my child and		
Signature of Parent/Guardian	Date:		
If for religious or other reasons you cannot sign this, contact the camp for a legal waiver which must be signed for attendance.			
I have reviewed the Camper Health History (Medical Form Page 1 & 2), and have discussed the camp program with the camper's parent(s)/guardian(s). It is my opinion that the camper is physically and emotionally fit to participate in an active camp program (except as noted above.)			
Signature:	Date:		
Name of licensed provider:	Phone Number:		
Office Address:			
Street Address	City State Zip Code		



YMCA CAMP CHANDLER DAY CAMP

You have reached the end of the 2024 Day Camp Parent Packet!

Thank you for your time!

Submitting Forms: Please return forms by mail or email.

Mail: YMCA Camp Chandler

1240 Jordan Dam Rd. Wetumpka, AL 36092 Email: Imaddox@ymcamontgomery.org

Office: (334) 229-0035

If you have any questions about your registration packet, please feel free to call our office at (334)229-0035. We look forward to seeing you soon at YMCA Camp Chandler! It's going to be a <u>GREAT</u> summer!



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