Job Title	Start Date	Branch:
Auxiliary Pre-K Teacher		

## **Position Summary:**

The Auxiliary Teacher is responsible for assisting Lead teacher in providing a safe and developmentally appropriate preschool program in accordance with all Office of School Readiness program guidelines. Auxiliary Teacher will have 187 days of service. 180 days of classroom instructional services provided to children and 7 days of pre/post planning and/or staff training. The teacher is expected to work and be compensated based on 7.5 hours of work per day which includes 6.5 hours of instruction and 1 hour of planning with lead teacher.

## **Position Requirements:**

Must be 19 years of age or older.

Must possess a Child Development Associate credential OR at least 9 credit hours of college coursework in the field of Early Childhood Education or Child Development from a regionally accredited institution

Must possess appropriate experience (at least 12 months) working in early childhood or experience in other OSR approved settings.

## **Essential Functions:**

Implement the curriculum with comprehensive lesson plans and necessary materials to ensure premier quality and innovation.

Provides a developmentally appropriate classroom environment that reflects the children's learning and growth

Manage classroom, maintain control, and serve as a role model with clear rules for safety and mutual respect, age-appropriate discipline methods and a program that demonstrates knowledge of child development.

Keep parents apprised daily of room activities and/or child's progress.

Maintain accurate classroom records and emergency contact information, maintaining confidentiality of information provided by parents, staff and administration.

Display a positive attitude that is conducive to good public relations.

Knowledge of Office of School Readiness policies and procedures.

Participate in on-going in-service and educational development opportunities provided by YMCA.

Any other task that may be deemed necessary by Program Director, Lead Teacher and/or OSR teaching coach.

All First Class Pre-K program personnel must have a satisfactory criminal background check, Child Abuse and Neglect (CAN) background check and fingerprinting.

The YMCA of Greater Montgomery is proud to be an equal opportunity employer. Employment is subject to a background check.

**Salary** \$22,440

**To Apply:** Submit resume and six references to mmartin@ymcamontgomery.org.